



<b>Position Title</b>	VJBL Coaching Coordinator (Female Teams)
<b>Employment Status</b>	Equivalent to 10 Hours per week
<b>Reports to</b>	GUB Director of Coaching
<b>Updated</b>	May 2022

### About Geelong United Basketball

Geelong United Basketball (GUB) aims to be recognised as the leading regional basketball association in Australia. We exist to create pathways for every player, coach, and official to achieve excellence according to their desires and abilities.

### Position Objective

The VJBL Coaching Coordinator (Female Teams) is responsible for all coaching components of Geelong United Basketball's Female VJBL Teams. This role will have significant input into the design, implementation, and review of this program. Investigate opportunities to increase female pathway participation for both players and coaches.

### Responsibilities and Accountabilities

- Provide leadership for the Female VJBL Pathways program
- Have input into the planning, implementation, and review of the pathways program
- Ensure clarity of roles for all coaching members in the Female VJBL Pathways program
- Increase opportunities for female involvement at both player and coach level
- Oversee the selection process of Female VJBL teams
- Ensure all aspects of the program align to the values of Geelong United Basketball

All offers of employment are subject to satisfactory proof of eligibility to work in Australia, reference checks, a Police Check and a Working with Children Check. All applicants must have a current Victorian Driver's License. The role will involve some weekends and evening work, and travel within the state of Victoria.



## Experience and Qualifications

### Desirable

- A strong interest in basketball
- Working with Children check
- The ability to carry out duties with limited supervision and co-operatively participate as a team member when required
- Demonstrated ability to multi-task, work independently and to use initiative and problem-solving skills to organise and prioritise workloads
- Demonstrated high level of interpersonal, communication and negotiation skills
- Demonstrated ability to use discretion with confidential and sensitive information
- Willingness to work outside normal business hours from time to time such as evenings and weekends
- A high standard of personal appearance and conduct, that is: clean, neat, tidy, punctual and respectful language and manner toward visitors, patrons and to each other

## Additional Information

### Annual Review Meetings

An Annual Review will be held during the year by the GUB Director of Coaching and will consider the following aspects of the role:

- Professional relationship with others
- Reflection on the professional duties performed
- Reflection and report on appropriate training / in servicing done in support of the role
- Time Management in the fulfilment of the role
- Organisational skills and competencies used in the aspects of the role
- Successes/Challenges that the role encounters

## Employee Obligations

### Occupational Health Safety

Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures. It is the responsibility of all staff to ensure OHS guidelines are



met; safe work practices are maintained, and all hazards reported to the OHS representative or OHS committee.